**Principle**

Fundraising is an integral part of Little Buds. It supports the overall development of the setting and is an integral part of our financial planning. Fundraising allows us to keep our fees to a minimum and enables us to make our playgroup accessible to all children.

**Policy**

The setting has implemented this policy to ensure committee members and staff have the appropriate authority to exercise powers and carry out certain actions for which they are personally accountable when they are dealing with fundraising. It is the responsibility of the management team and delegated staff to ensure that fundraising is in line with policies and procedures and promotes the aims and values of the setting.

The management team is accountable for all funds raised and for ensuring that the setting can respond appropriately to any additional funding requirements.

**Procedure**

The management team will ensure that:

* At all times the setting will adhere to the Charity Commission guidelines on collection of monies in the setting.
* Through a sub-committee the setting will organise a number of fundraising events throughout the year and apply to other sources of funding, eg Awards for All, the Blackburn Trust.
* The setting will encourage all the parents/carers, staff and the local community to support us in our fundraising efforts.
* In April each year the playgroup committee and staff will agree a fundraising strategy for the incoming year to meet financial commitments.
* Fundraising activities must follow all the HSC guidelines in relation to Covid-19

**Monitoring**

This policy will be reviewed annually by the management team to ensure it remains fit for purpose.

This policy was adopted by Little Buds management team.

Signed: …………………………………………………………………………………..

(on behalf of the management team)

Position: …………………………………………………………………………………..

Date: …………………………………………………………………………………..

Reviewed on:

Date: ……………………... Signed: …………………………………………..

Date: ……………………... Signed: …………………………………………..

Date: ……………………... Signed: …………………………………………..