**Principle**

Little Buds aims to support parents/carers in their essential role as the first educators of their children and encourage involvement by the following means.

**Policy**

At Little Buds we recognise the importance of working in partnership with parents/carers. This policy aims to ensure that all families are actively encouraged to participate in the work of the setting and contribute to the learning environment we provide for their children.

**Procedure**

All parents are issued with a registration/welcome pack (can be emailed or downloaded from school website), which provides detailed information on the policies of the group.

At Little Buds we aim to encourage parental involvement through:

* Due to Covid, parents will not be able to enter the playgroup and if they would like to speak privately to a member of staff, must make an appointment.
* Encouraging parents/carers to share with the children their skills and talents in a safe environment.
* Relying on the involvement of parents for the daily running of the setting.
* A 2 monthly newsletter which is emailed to parents.
* Keeping parents updated through texts.
* Social media is used to show the child’s work and their day to day life in Little Buds.

Parents can join the committee throughout the year or come forward at our annual AGM (the meetings will be held on Zoom or Microsoft meetings) or:

* At Little Buds we have a parents’ committee which actively encourages parents/carers to share their talents and assist with various events within our setting throughout the year.
* Parent/carers are asked to partake in fundraising events, eg sponsored walk, cake sale, quiz.
* Our newsletter informs parents of all the great work completed in the last term and notifies them of any upcoming events they could come along to.
* Little Buds have a noticeboard, and a comments and complaints box which are accessible on the side of the mobile for parents to add their suggestions and pay their fees.
* Little Buds regularly review the child’s development through transition reports. Meetings with the parents/carers can be arranged with parents if needed.. We consider how we can work best together on areas for development.
* Little Buds have open days and family fun days – these are open to all and parents/carers can contribute to them.
* All parents/carers will be asked to fill out a questionnaire twice throughout the year. This will enable Little Buds to further develop and implement changes to ensure that our setting continues to deliver a quality provision for the children in our care.

The contribution from parents/carers is of pivotal importance to our setting. At Little Buds we would recommend that anyone who is interested in becoming more involved should speak to the leader in charge or the management team.

**Monitoring**

This policy will be reviewed annually by the management team to ensure it remains fit for purpose.

This policy was adopted by Little Buds management team.

Signed: …………………………………………………………………………………..

(on behalf of the management team)

Position: …………………………………………………………………………………..

Date: …………………………………………………………………………………..

Reviewed on:

Date: ……………………... Signed: …………………………………………..

Date: ……………………... Signed: …………………………………………..

Date: ……………………... Signed: …………………………………………..